



Star of the Sea School

OSHC

Active Supervision Policy

Open Hearts Open Minds



SCHOOL VISION STATEMENT

Our school is built on the core values of respect, inclusivity, compassion, collaboration and honesty. We support our families as the first and foremost educators of their child's faith development. Our vision paves the way for educating children for the 21st century but also draws from our history and tradition.

We guide our learners to be self-managed, innovative and critical thinkers who have a strong sense of who they are and their relationship in their world. As a learning community, we value the skills necessary to build meaningful relationships and for learners to be connected to each opportunity to develop their own personal growth. We encourage our learners to question, explore and discover so they actively contribute to a more compassionate society.

PURPOSE

At Star of the Sea School, we believe safety, a basic human right, is a pre-requisite for our school to be able to carry out our mission to educate.

Children have the right to be emotionally and physically safe at all times. Although the protection and safety of children is fundamentally the responsibility of families, we endeavour to support this premise.

The purpose of this policy is to ensure the safety, wellbeing, and engagement of all children through vigilant, intentional, and consistent active supervision practices. It provides clear guidelines for staff to effectively observe, anticipate, and respond to children's needs in all environments to prevent harm and promote a safe learning atmosphere.

Catholic schools operate in a wider community context where legal requirements exist and where they have an obligation to children.

TOILETING POLICY

Star of the Sea OSHC aims to meet the needs of children by providing a clean, safe and hygienic place for toileting. We believe that toileting rituals are valuable opportunities to promote children's learning, meet individual needs and to develop strong relationships with children. Having their needs met in a caring and responsive way builds children's sense of trust and security.

ROLES AND RESPONSIBILITIES

- Educators will maintain positive, responsive, and respectful interactions with children at all times, actively engaging in communication that supports their wellbeing and development.
- Educators will support the development of children's self-help skills, including handwashing, toileting, and dressing, and encourage a sense of independence, accomplishment, and pride.
- Effective hygiene practices will be consistently implemented to minimise any risk of infection, with all relevant procedures followed diligently.
- Educators will model and promote healthy hygiene routines, particularly regular and thorough handwashing, encouraging children to adopt these practices independently.
- The Approved Provider will ensure that toileting areas are equipped with appropriate and age-appropriate hygiene facilities that meet regulatory and safety standards.
- The Nominated Supervisor will ensure that clear toileting procedures are implemented, including training and ongoing support for educators to promote children's safety, privacy, dignity, and learning.
- The Nominated Supervisor will oversee the daily cleaning and disinfecting of toilet and handwashing areas and ensure that bins are emptied daily.
- Educators will communicate professionally with families about individual toileting needs and routines to ensure consistency with home practices and cultural sensitivity.
- Educators will always announce their presence before entering the children's toilet area and will enter in pairs to maintain transparency and safety.
- Toileting areas will be kept fully stocked with all necessary materials, including soap, toilet paper, paper towels, and appropriate cleaning supplies.
- Children will be encouraged to inform an educator when they need to use the toilet and, depending on age and developmental stage, take a buddy with them. Educators will ensure that children's dignity, privacy, and rights are upheld at all times.

NATIONAL QUALITY STANDARDS

Quality Area 2: Children's Health and Safety

- 2.1 - *Each child's health is promoted*
- 2.2 - *Healthy eating and physical activities are embedded in the program for children*
- 2.3 - *Each child is protected*

Quality Area 3: Physical Environment

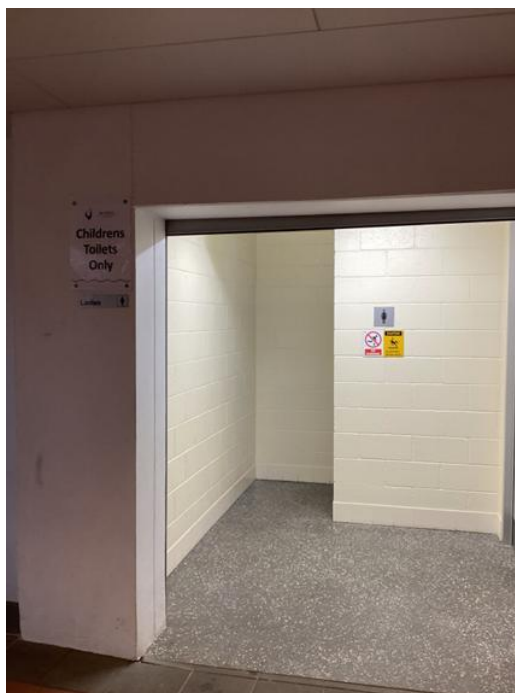
- 3.1 - *Fit for purpose*
- 3.1.4 - *Maintained and cleaned*

National Law and Regulations

- Regulation 109 - *Toilet and Hygiene Facilities*

STAR OF THE SEA FACILITIES

Downstairs Girls toilets (7 cubicles) and handwashing 3 basins and soap dispensers. Located next to the Stella Maris Room and Courts.



Downstairs adult toilet, located next to Stella Maris and Courts



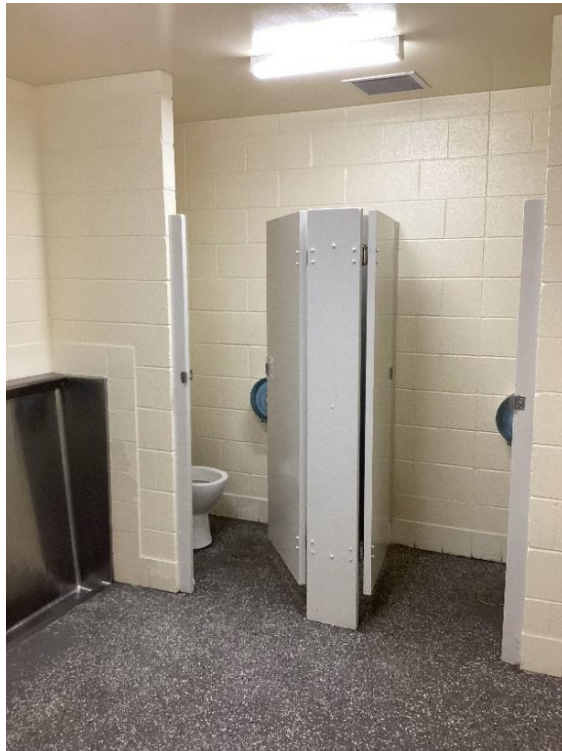
Boys' toilets downstairs (2 cubicles) and a urinal. 3 Handbasins and soap dispensers. Located next to the Stella Maris Room and Courts.



Adult Toilet upstairs with soap and handwashing basin. Located upstairs across from OSHC and outside Atrium.



Boys toilet upstairs (2 cubicles) and a urinal. 3 handbasins and soap dispenser. Located across from OSHC and outside the Atrium.



Upstairs girls toilets (7 cubicles) and 3 handwashing and soap dispensers. Located upstairs across from OSHC and outside the Atrium.



POLICY REVIEW

This policy will be reviewed annually to ensure it remains effective and relevant to the needs of our school community.

ACKNOWLEDGEMENT AND APPROVAL

This policy has been developed in consultation with staff, students, and the broader school community and was approved in _____.

REVISION RECORD

Implemented	30 th November 2024
Ratified by School Board	
Last Reviewed	9 th June 2025
Next Review	9 th June 2026